

## **MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY 17<sup>th</sup> SEPTEMBER 2009 AT 7.30 PM**

The following Councillors were in attendance. Cllr J Parsons (Chairman), Cllr Mrs C Naish, Cllr T Slater, Cllr T Beardsell, Cllr Mrs E Oliver

Also in attendance: Mrs D Cook (Clerk), Mr Jon Glover (Chairman of APFA), Mr Nicholas Winkfield (APFA), Mrs E Ind (Trustee and Grants Secretary Avening Playgroup)

### **24/09 PUBLIC QUESTION TIME**

It was **RESOLVED** to vary the agenda to deal with agenda point 9.9.1 and 9.9.2.

Mrs E Ind, Grants Secretary and Trustee of the Playgroup attended to discuss the Playgroup's grant application for replacement swings, fencing and safety surfacing. The current swings and surfacing were about 20 years old and needed to be replaced and updated to current safety standards. The total cost of the project was estimated to be £8,000 based on national quotes received. The quotes were discussed and it was suggested that local contractors may be able to offer a better deal – as long as they met current safety standards. The playgroup had raised about £4,000 to date for the project. Councillors' confirmed that the project would receive some funding but the final decision would be taken later in the meeting when the council looked at its monthly budget figures.

Mr Jon Glover and Mr Nicholas Winkfield from APFA attended to discuss the group's current grant application for a cycle track at the playing fields. The project would involve excavating a 400m aggregate track around the perimeter of the field for cycling and walking. The total cost of the project was estimated to be around £6,000. Local contractors had been involved to provide quotes for the work. APFA were advised that CDC's Community Projects Fund should be investigated for a source of funding. APFA had raised about £1,000 towards the project so far. Councillors' confirmed that the project would receive some funding but the final decision would be taken later in the meeting when the council looked at its monthly budget figures.

The Parish Council would write to CDC Planning Department to confirm that no planning permission was required for the cycle track.

Council were impressed that both groups were being so proactive in pursuing their projects and fundraising.

Mrs Ind and Mr Glover left the meeting.

### **25/09 APOLOGIES AND REASONS FOR ABSENCE**

Cllr Mrs C Mitchell (business), Cllr M Williamson (personal) & Cllr J Catterall (no apology received in time for meeting), Cllr Mrs G Parsons (personal)

**25.1/09** It was **RESOLVED** to accept the absence of Cllr Mrs G Parsons for a period of 6 months from September 2009 to March 2010.

### **26/09 DECLARATIONS OF INTEREST**

Cllr Jim Parsons declared an interest in all planning matters because of his position as District Councillor sitting on the Planning Regulatory Committee at CDC.

**27/09 ACCEPTANCE AND SIGNING OF MINUTES OF MEETINGS HELD ON THURSDAY 18<sup>th</sup> JUNE AND THURSDAY 16<sup>th</sup> JULY 2009**

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday 18<sup>th</sup> June 2009, as amended at last meeting.

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday 16<sup>th</sup> July 2009.

**28/09 MATTERS ARISING FROM THE MINUTES**

None

**29/09 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVE FOR THE MEMORIAL HALL MANAGEMENT COMMITTEE FOR 2009/10**

It was **RESOLVED** unanimously to appoint Cllr Mrs E Oliver as the Parish Council Representative on the Memorial Hall Management Committee for 2009/10.

**30/09 PCSO REPORT & CRIME AND ANTISOCIAL BEHAVIOUR**

The Council noted the PCSO's monthly report.

**31/10 PLANNING**

**31.1/09 New Planning Applications**

09/02233/FUL	11 Tetbury Hill, Avening, GL8 8LT <b>Proposal:</b> Construction of first floor extension to west elevation and dormer windows to east elevation to create accommodation within the roof space.  Council had no objections to the application but noted that the application had been permitted by CDC on 16 <sup>th</sup> September 2009.
09/02478/LBC	The Old Rectory, 60 High Street, Avening GL8 8NF <b>Proposal:</b> alterations to existing outbuilding forming new roof line, first floor and rendering. Council had no objections to the application.
09/02681/FUL	The Old Rectory, 60 High Street, Avening GL8 8NF <b>Proposal:</b> alterations to existing outbuilding forming new roof line, first floor and rendering. Council had no objections to the application.
09/02719/FUL	79 Sunground, Avening GL8 8NW <b>Proposal:</b> Erection of two storey side extension. Council had no objections to the application.

**31.2/09 Decisions Received**

Council Noted the Decision Notices listed below:

09/01712/FUL	Bridle Cottage, 6 Star Lane, Avening Tetbury GL8 8NT <b>Proposal:</b> Erection of timber garden studio Decision Notice of 5 <sup>th</sup> August 2009 <b>PERMITS</b>
09/01743/FUL	Picket House, Avening, Tetbury GL8 8LS <b>Proposal:</b> Taking down and rebuilding of boundary wall to a height of 2.3 m and infilling of access with wall and water feature Decision Notice of 7 <sup>th</sup> August 2009 <b>PERMITS</b>
09/00964/FUL	3 Powis Lane, Avening, Tetbury GL8 8PA <b>Proposal:</b> Erection of double garage Decision Notice of 29 <sup>th</sup> July 2009 <b>PERMITS</b>

09/01519/FUL	Rodways Place, Point Road, Avening, Tetbury GL8 8NA <b>Proposal:</b> Erection of single storey extension Decision Notice of 30 <sup>th</sup> July 2009 <b>PERMITS</b>
09/01518/LBC	Rodways Place, Point Road, Avening, Tetbury GL8 8NS <b>Proposal:</b> Listed Building Consent – Erection of single storey extension Decision Notice of 30 <sup>th</sup> July 2009 - <b>PERMITS</b>

**31.3/09 Notifications**

Council noted the following:

09/01751/FUL	The Orchard House, 21 West End, Avening, Tetbury GL8 8NE <b>Proposal:</b> Erection of fencing around proposed tennis court 21 <sup>st</sup> August 2009 Application Withdrawn
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**32/09 FINANCE**

**32.1/09 Budget Status and Balance at Bank**

The current balance at bank was £2,819.21 with £26,125.62 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

**32.2/09 Bills for Payment**

It was **RESOLVED** to approve the following bills for payment:

- Clerk’s Salary less Income Tax plus Expenses £440.11
- Clerk’s Final Salary less Income Tax plus Expenses £205.31
- HMRC £51.20
- HGM (grass cutting) £600.00
- SLCC (CAB - Book) £55.60
- RBL Poppy Appeal £75.00

**32.3/09 To approve the following cheques issued since the last meeting:**

It was **RESOLVED** to approve the following cheques/standing orders issued since the last meeting in July 2009:

- Clerk’s Salary less Income Tax plus Expenses £373.61
- Clerk’s Salary (& SMP) less Income Tax plus Expenses £471.24
- HMRC £93.60
- HGM (Grasscutting) £475.00
- Moore Stephens (Auditor’s Fee) £166.75

**32.4/09 To approve the sum of £56.35 for the SLCC Regional Conference on 3<sup>rd</sup> December**

It was **RESOLVED** to approve the sum of £56.35 for the SLCC Regional Conference on 3<sup>rd</sup> December.

**32.5/09 To advise of clear audit results for 2008/09 and to approve and accept external auditors report**

Council were advised that a clear audit result had been received. It was **RESOLVED** to approve and accept the external auditors report.

**32.6/09 To approve costs in the sum of £71.24 (£36.94 plus VAT and £25 plus VAT for folding) for printing 100 copies of the 7 Walks Around Avening Brochure**

It was decided to defer the printing until Spring as there was less call for the brochures during the Winter months.

**32.7/09 To consider grant/donation request from Victim Support**

It was **RESOLVED** to decline the grant request as funds had already been allocated for the year.

**32.8/09 To consider grant/donation request from Poppy Appeal**

It was **RESOLVED** to donate the sum of £75.00 to the RBL Poppy Appeal.

**32.9/09 Annual Grant Applications - Community Fund**

**32.9.1/09 To consider grant application from Avening Playing Fields Association for cycle track**

It was **RESOLVED** to vire money from the bus shelters fund as the project was now complete. The balance of £1,834.75 would be vired to the community projects fund. The community projects fund now totaled £3,089.75.

It was **RESOLVED** to approve the sum of up to £1,000 for APFA towards their cycle track project. The money would be advanced on condition that APFA continued to apply for other funding/raise the balance themselves and specifically looked into the CDC Community Projects Fund.

**32.9.2/09 To consider grant application from Avening Playgroup for play area**

It was **RESOLVED** to approve the sum of up to £1,000 for Avening Playgroup towards their replacement swings, fencing and safety surfacing project. The money would be advanced on condition that Avening Playgroup continued to apply for other funding/raise the balance themselves and re-evaluate the quotations they had received and consider local contractors who may be substantially cheaper – as long as safety standards were met.

**33/09 PARISH PLAN/COMMUNITY PROJECTS**

**33.1/09 TV Digital Switchover**

Digital UK (a non-profit making organisation that has been formed to ensure that the switchover happens smoothly) were confirmed for a talk to parishioners on Wednesday 21<sup>st</sup> October 2009 in the Village Hall. The details would be sorted out nearer the time, but the date was to be advertised on posters and in The Villager. Cllrs Mrs E Oliver and J Parsons would be attending the talk.

**33.2/09 Summer off the Streets & Playing Out in the Cotswolds Event**

This matter was deferred as Cllr Mrs C Mitchell had attended the Playing Out in the Cotswolds Event, but was not present at the meeting to report back to the Council.

**33.3/09 Ash Path and Creation Order**

This matter was deferred as nothing further had been heard.

**33.4/09 Traffic & Highways:**

**33.4.1/09 Lorries/Heavy Vehicles travelling through the village.**

A letter had been received from a resident asking the Parish Council to look into the increasing numbers of lorries and heavy vehicles travelling along the B4014. The Clerk had made contact with the Police and Gloucestershire County Council.

The Clerk advised that GCC Trading Standards (the organisers of Lorry Watch) had advised that the B4014 weight restriction order (7.5 tons) had been lifted. In this case, the Lorry Watch Scheme would not be appropriate as an order needed to be in place. The Clerk was advised that we might wish to look into applying for another weight restriction order with GCC. It was **RESOLVED** that the Clerk start looking into obtaining a weight restriction order for the B4014.

**33.4.2/09 VAS signs**

Both of the signs now appeared to be working. One final check would be made and confirmed to the Clerk so that the matter could be closed.

**33.5/09 Mapping Structures in the Parish**

A map showing the Parish Boundary had been located.

**33.6/09 Autumn Village Clean Up**

The next Autumn Village Clean Up was planned for Saturday, 14<sup>th</sup> November from 10am to 12 noon, with volunteers to meet at the Village Hall. The Clerk would obtain litter picking sticks, gloves, jackets, bags and stickers from Cotswold District Council.

**33.7/09 Parish Council workplan review and planning for 2010/11**

In response to Cllr T Slater's ideas for businesses/community groups working together to capitalise on the strengths of Avening, it was agreed to set up a working party to discuss the ideas and come up with a suggested plan of action to present to the Parish Council. The group may be able to meet before the next Parish Council meeting.

**38/09 Correspondence for Action**

- GAPTC AGM – Thursday 15<sup>th</sup> October 2009 (evening, Shire Hall) the date was noted and the Clerk would see if Cllr Mrs C Mitchell was planning to attend in her capacity as representative on the County Committee. If so, the Clerk would ask her to represent the Parish Council.

**The Next Meeting of Avening Parish Council will be held on  
Thursday 15<sup>th</sup> October, 2009 at 7.30 pm  
In Avening Memorial Hall**

**There being no further business the meeting was closed at 9.35pm**